

The Candidacy Process:

1. Read “**The Christian As Minister**”, available from your district office.
2. After reading the book, schedule a meeting with your District Superintendent to discuss your reading and to request entrance to the candidacy process.
3. The District Superintendent will enter you into the Online Candidacy Application System (OCAS) at www.canapply.gbhem.org and assign a candidacy mentor. Follow the steps outlined in the system. Note that the first box to check under “Candidate’s Tasks” is “Read the Christian as Minister”.
4. When you fill out your application (Task 3) the system will ask you to pay your registration fee of \$75.00 by credit card at this point.
5. From this point on there will be a series of tasks to be completed. Some will require you to check the box when the task is completed and some will require action by your mentor.
6. There is a Guide for the Online Candidacy Application System accessible through a link on the logon screen.

Other Information:

While the majority of the work for candidacy is an online process this packet includes several forms that you will need to complete as well as directions to request your background check.

Form 1 –Instructions Back ground Check Follow the instructions the completed background check will be sent to the Administrative Registrar and the District.

Form 2 – Candidate Disclosure Form must be completed, signed and notarized and returned to the Administrative Registrar with a copy to the District.

Form 3 (Two-sided) – Medical Report of Ministerial Candidate is completed by you and your doctor and returned to the Administrative Registrar and a copy to the District.

Form 4 – Release of Psychological Assessment Information While you will complete similar form online, please complete this form and return to the Administrative Registrar with a check for \$100.00 made payable to Holston Conference.

Form 5 – Candidate Interview with the Staff/Pastor Parish Relations Committee Have this form completed be the chair of the committee and return to the Administrative Registrar and a copy to the District.

Form 6 – Declaration for Candidacy for Ordained Ministry requires your signature and the signature of the elder who chaired the charge conference where you were recommended. Original to Administrative Registrar and copy to the District.

For those of you who are contemplating seminary, I have included my check list of the current course requirements of the Discipline and Holston Conference for Deacons and Elders.

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