

PROGRAM GRANTS

Witness Ministry Team
Holston Conference, The United Methodist Church

For United Methodist Churches and ministries of the Holston Conference

Guidelines

1. Program grants are not for construction, renovation of buildings, or capital expenditures, such as vehicles or AV equipment; they are for program support only. ***These are one-time-only grants to be used as seed money to begin new program ministries that engage your church in sharing Jesus with the community.***
2. Under extraordinary circumstances, a ministry *may* be considered for a Program Grant for a second year. A new application must be made for the second year. No assumption should be made about automatic approval. Each project will be in competition with other ministries for funding.
3. The *minimum* Program Grant is \$2,500. Projects requiring less than \$2,500 should be able to secure district or local church funding. The *maximum* Program Grant is \$10,000.
4. No Program Grant will be made where the Witness Ministry Team funds constitute more than 2/3 of the total program cost.
5. **Priority consideration will be given to new ministries which show a potential for growth in the local church's membership and/or ministry to the community.**
6. Priority consideration will be given to new ministries which are projected following a church consultation or similar self-study.
7. Application deadline is September 15 each year.
8. **All applications must be filed on the approved Program Grant Application Form with all required signatures.**
9. All Application Forms should be requested from and returned to the Office of Connectional Ministries, Attn: Charlotte Riggins, P.O. Box 850, Alcoa, TN 37701-0850.
10. You are asked to provide Witness Ministry Team with a summary of the ministry and how it is progressing. The evaluation form will be mailed to you and is due to the Conference Office by September 1 of the year following the calendar year in which the grant is awarded.

PROGRAM GRANT APPLICATION

_____ Date

Witness Ministry Team
Holston Conference

1. Name of Church _____

Address _____

2. Pastor _____

Address _____

District _____ Superintendent _____

3. Officer of Church _____ Role _____

Address _____

4. What is the ultimate goal of this proposed ministry? How will it contribute to growth in your membership and/or ministry? _____

5. What program does the church plan to do through this ministry? (Describe the ministry) _____

6. **Church Profile** (Last calendar year)

Total Membership _____ Average Attendance Worship _____

Average Attendance Sunday School _____ Total Church Budget _____

Fair Share % Paid _____ Church Debt _____

7. **Financial Profile of New Ministry** for which funds are requested

Projected Budget for New Ministry (Attach a copy of budget.) _____ (total)

Cash on Hand for New Ministry _____

Other Grants _____

Other Income _____

Grant Requested _____

(Minimum \$2,500; Maximum \$10,000)

Financial Plan to sustain this ministry beyond this grant _____

8. What group(s) in your church has/have approved the project?
____ Church Council/Board
____ Finance Committee
____ Work Area on _____
____ Other? _____
9. Is this projected program or ministry the result of a church consultation or similar self-study?
____ Yes ____ No Explain: _____
10. Date that plans and this request for a Program Grant were reviewed by the District Superintendent?

11. What group in your church will be in charge of supervision and evaluation of the program? _____

Signed _____
Pastor Phone

Signed _____
Officer of Church Phone

Signed _____
District Superintendent Phone

Date signed _____

Mail to:

Office of Connectional Ministries
Attn: Charlotte Riggins
P. O. Box 850
Alcoa, TN 37701-0850
charlotteriggins@holston.org